

Please note that there may be a delay in the processing of your request if information is missing so do take time to ensure you have completed all of the necessary details before sending this form back to us.

CUSTOMER DETAILS

Account Number	
Name(s) of Account Holder(s)	
Contact Email	

TRANSFER DETAILS

Amount to transfer in NUMBERS	
Amount to transfer in WORDS	
Origin of Funds	
Purpose of Transfer	

BENEFICIARY DETAILS

Beneficiary Name	
Beneficiary IBAN Number	
Beneficiary SWIFT/BIC Code	
Reference	

All transfers will be made with 'shared' charges (sending bank charges to the remitter and receiving bank charges to the beneficiary) unless otherwise stated

Date:
Signature:

For Office Use Only:
